



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
Quezon City, Metro Manila

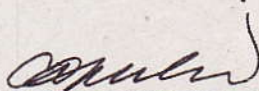


July 31, 2012

MEMORANDUM TO:

Asst. Schools Division Superintendents
Division Supervisors
Secondary Schools Principals
Heads Teachers and Teachers In-Charge
(Private & Public)

1. For the information and guidance of all concerned, attached is a letter from Dr. Severina M. Villegas, Mentoring Consultant, University of Asia and the Pacific, Ortigas Center, Pasig City, re: National Mentoring Conference entitled: "**Shaping Young Minds and Hearts (Towards Integrative Coaching, Counseling and Mentoring)**", the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.


CORAZON C. RUBIO, CESO IV
Schools Division Superintendent

Incl.: As stated



UA&P

UNIVERSITY OF ASIA AND THE PACIFIC

25 July 2012

DR. CORAZON C. RUBIO

Superintendent

DepEd, Division of City Schools Quezon City

Nueva Ecija St., Bago Bantay, Quezon City

Dear Supt. Rubio:

The University of Asia and the Pacific commits itself to the personalized education and holistic formation of its students not only through its academic programs but through a vigorous university-wide mentoring program. This pioneer mentoring program seeks to strengthen the foundations for each student's life-long growth in character through regularly scheduled private conversations with his mentor.

As an essential component of the University's vision, the UA&P further commits itself to sharing its knowledge and experiences in imparting integral education vis-à-vis coaching, counseling, and mentoring through a national mentoring conference entitled: **Shaping Young Minds and Hearts (Towards Integrative Coaching, Counseling, and Mentoring)**. The conference will feature foundational themes as well as particular issues related to the interplay among the domains of coaching, counseling, and mentoring. In particular, the conference aims to:

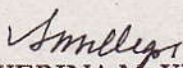
1. communicate to public and private high schools the role of coaching, counseling, and mentoring in the learners' integral education;
2. establish the relationship of mentoring vis-à-vis teaching and other school services such as coaching and counseling; and
3. guide the participants in crafting an action plan in carrying out the basic tenets learned in the conference.

We are requesting the Department's endorsement of the National Mentoring Conference to be held on **13 to 14 September 2012** at the **University of Asia and the Pacific, Pasig City**. Your endorsement will facilitate the participation of secondary school personnel in this undertaking.

We have attached the conference details in the succeeding pages. Should you need further details, you may contact Mr. James Lactao at 637-0912 loc. 304 or at james.lactao@uap.asia.

Thank you very much.

Respectfully yours,


DR. SEVERINA M. VILLEGAS

Mentoring Consultant

University of Asia and the Pacific

CONFERENCE DETAILS

Date	13 to 14 September 2012 (Thursday to Friday)
Venue	Li Seng Giap Auditorium, 2/F APEC Communications Building, University of Asia and the Pacific, Ortigas Center, Pasig City
Conference Participants	School administrators, guidance counselors, homeroom advisers, and master teachers from private and public high schools
Conference Fee	PHP 3,000.00 (Inclusive of meals and conference materials)
Mode of Payment	For payment thru bank deposit (Account Name: University of Asia and the Pacific ; Checking Account No. 0201-0414-73 ; Bank/Branch: Bank of the Philippine Island, Pasig-Ortigas Branch), submit a copy of the deposit slip together with the reply slip. The original copy should be shown upon registration on September 13 . Cash payments may be made upon registration.
Attire	Business Formal

PROGRAM

Day 1	Day 2
8:00 a.m. Registration	8:00 a.m. Registration
8:30 Keynote: Towards Integrative Coaching, Counseling, and Mentoring	8:30 Forum 5: "Hear Me ... Talk To Me" (Mentoring and Coaching: Basic Knowledge and Skills)
9:15 Forum 1: "Teach Me How To Know ... Teach Me How To Love" (Beyond Desired Learning Competencies)	10:00 Break
10:30 Let's Pause and Talk Awhile	10:30 Forum 6: Guidance Counseling – Facts and Myths (Counseling in Perspective)
10:45 Forum 2: "Know Me ... Well" (The Essential Characteristics of Adolescents)	12:00 nn Lunch
12:00 nn Lunch	1:00 p.m. Get-together
12:45 p.m. Campus Tour	2:00 Action Planning: Putting Everything in Synergy
1:30 Forum 3: "Shape My Mind ... Shape My Heart" (Mentoring and Coaching: Beyond Skills Competencies)	3:30 Break
3:00 Let's Pause and Talk Awhile	4:00 Insights from the Participants
3:30 Forum 4: From Our Minds and Hearts	4:45 Closing Remarks: What Next?
4:45 Wrap-up for the Day	5:15 End of Activity
5:00 End of Day 1	